NOTICE INVITING TENDER

Tender No.: AIIMS BHPAL/STORES/RATE CONTRACT–SUPPLY OF LINEN ITEMS/2013-14/01
Dated 14.10.2013

The Admn Officer, AIIMS Bhopal, on behalf of Director, AIIMS Bhopal, invites sealed tender on “TWO BIDS (TECHNICAL & FINANCIAL) SYSTEM” in prescribed tender forms from Manufacturing Company or Authorized Distributor or Authorized Dealer for “Supply of Linen Items on Rate Contract to AIIMS Bhopal”.

Detailed Description and Term & Conditions of Tender Document may be seen and downloaded from AIIMS Bhopal website www.aiimsbhopal.edu.in or may be obtained directly from the Office of Stores Officer, 1st Floor, E-Wing, Medical College Building, AIIMS Bhopal, Saket Nagar, Bhopal-462024 (MP) on any working day from 14th October 2013 to 14th November 2013 from 10.00 Hrs to 17.00 Hrs on payment of Tender Document Cost Rs. 2100/- (Non Refundable) including VAT@5% in the form of DD/Banker’s Cheque from any Nationalized Scheduled Bank in favour of “Director, AIIMS Bhopal”). Last date of submission of tenders is 15th November 2013 (Upto 14.00Hrs) in the Tender Box Kept in the Office of Stores Officer at AIIMS Bhopal.

(Admn Officer)

AIIMS Bhopal

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ALL INDIA INSTITUTE OF MEDICAL SCIENCES BHOPAL

Tender No.:
AIIMS BHOPAL/STORES/RATE CONTRACT – SUPPLY OF LINEN ITEMS/2013-14/01
Dated 14.10.2013

Name of work:
Supply Linen Items on Rate Contact to AIIMS BHOPAL.

COST OF TENDER FORM : Rs. 2100/-
(Rupees Twenty One Hundred Only)
Non-Refundable inclusive of @5%VAT

EARNEST MONEY DEPOSIT : Rs.1,00,000/-
(Rupees One Lakh only)
Non-Interest Bearing
Schedule of Tender

Tender for Supply of Linen Items on Rate Contract basis to AIIMS Bhopal.

<table>
<thead>
<tr>
<th>Sr No</th>
<th>Schedule</th>
<th>Particulars</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Cost of Tender Form (Non-Refundable) inclusive VAT@5%</td>
<td>Rs. 2100/-</td>
</tr>
<tr>
<td>2</td>
<td>Start Date for Sale of Tender</td>
<td>14th October 2013; 10.00 to 17.00 Hrs. on each working day</td>
</tr>
<tr>
<td>3</td>
<td>Last Date for Sale of Tender</td>
<td>14th November 2013</td>
</tr>
<tr>
<td>4</td>
<td>Date, Time &amp; Venue for Pre Bid Conference</td>
<td>24th October 2013; 15.00 Hrs. at 1st Floor, Board Room, Medical College, AIIMS Bhopal, Saket Nagar Bhopal.</td>
</tr>
<tr>
<td>5</td>
<td>Date for Submission for Tender</td>
<td>15th November 2013; 14.00 Hrs.</td>
</tr>
<tr>
<td>6</td>
<td>Date for Opening of Technical Bid</td>
<td>15th November 2013; 15.00 Hrs.</td>
</tr>
<tr>
<td>7</td>
<td>Earnest Money Deposit (Bankers Cheque/DD(non-Interest Bearing)/FDR in favour of “Director, AIIMS Bhopal”)</td>
<td>Rs 1,00,000/-</td>
</tr>
</tbody>
</table>

Note:-

1. The details of tender terms & conditions are mentioned in Tender Form.
2. Tender Form can be purchased from Office of Stores Officer, AIIMS Bhopal by paying Cost of Bid Document of Rs.2100/-(Non Refundable) inclusive of VAT@5% through Banker’s Cheque/ Demand Draft of any Scheduled National Bank drawn in favour of “DIRECTOR, AIIMS, BHPAL” payable at BHOPAL or downloaded from website www.aiimsbhopal.edu.in. (The bid document consisting of specifications, the schedule of quantities of equipment to be supplied and installed set of terms and conditions of the contract

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to be complied with and other necessary documents). Those who download the tender document from website should enclose a DD of Rs. 2100/-, along with their tender bid as a cost of Tender Form (NON-REFUNDABLE) INCLUSIVE OF VAT@5% BY WAY OF SEPARATE DEMAND DRAFTDRAWN IN FAVOUR OF “DIRECTOR, AIIMSBHOPAL” AND THE SAME SHOULD ESSENTIALLY BE ENCLOSED ALONG WITH THE TECHNICAL BID. THE BIDDERS SHOULD SPECIFICALLY SUPERSCRIBE, “DOWNLOAD FROM THE WEBSITE” ON THE TOPLEFT CORNER OF THE OUTER ENVELOPE CONTAINING TECHNICAL BID & PRICE BID SEPARATELY. IN NO CASE, THE TENDER COST FEE SHOULD BE MIXED WITH EMD AMOUNT. THE TENDERS NOT FOLLOWING THE ABOVE PROCEDURE WILL BE SUMMARILY REJECTED.

2. The Director, AIIMS Bhopal reserves the right to reject any or all tenders without assigning any reasons whatsoever.

3. For detailed notice & Eligibility Criteria the website www.aiimsbhopal.edu.in may be seen.

Enclosed: General Terms & Conditions, Annexure I to VIII

(Admn Officer)
AIIMS Bhopal

Copy to:
1. The Director, AIIMS, Bhopal
2. The Financial Adviser/Dy. Director (Admn)/Principle Nursing College/Stores Officer, AIIMS, Bhopal
3. Notice Board for wider publicity to local vendors
Tender No. : AIIMS Bhopal/Stores/Rate Contract – Supply of Linen Items/2013-14/01 Dated 14.10.2013

All India Institute of Medical Sciences Bhopal
Saket Nagar, Bhopal-462024

Tender No.: AIIMS BHOPAL/STORES/RATE CONTRACT – SUPPLY OF LINEN ITEMS/2013-14/01
Dated 14.10.2013

General Terms & Conditions

Taxes, Terms and conditions for supply should invariably be indicated otherwise would be taken on its face value. The rates may be quoted on Financial Bid sheet and kept in separate envelope failing which the tender(s) will be rejected.

1. Mixed quotations will not be considered for acceptance.

2. TENDER SHOULD BE SUBMITTED IN TWO BID SYSTEM CONTAINING TWO PARTS AS DETAILED BELOW

PART-I:-TECHNICAL BID IN ONE SEALED COVER ALONGWITH E.M.D/BIDSECURITY.

PART-II:- PRICE BID/FINANCIAL BID IN ONE SEALED COVER.

BOTH SEALED ENVELOPES SHOULD THEN BE PUT IN ONE OUTER COVER SUPERSCRIBING THEREON:

   a. Reference No. of the Tender ____________________________________________
   b. Tender regarding _____________________________________________________
   c. Due date for submission of the tender : ________________________________
   d. Due date for opening of the tender ______________________________________
   e. Name of the firm _____________________________________________________

Please note that prices should not be indicated in the Technical bid. The pre-qualification documents including E.M.D./ Bid security as required in the tender document should invariably accompany the Technical bid as per the Check List given in the “Annexure-VIII”.

NOTE:- TENDERS SUBMITTED WITHOUT FOLLOWING TWO BID SYSTEM PROCEDURE AS MENTIONED ABOVE WILL BE SUMMARILY REJECTED.

3. IN CASE THE TENDER DOCUMENTS DOWNLOADED FROM THE WEBSITE: -


4. The tenderers should give rates, showing taxes, if any, and levies, packing forwarding and insurance charges separately giving full breakup details. THE INSTITUTE IS NOT AUTHORIZED TO ISSUE ‘C/D FORMS’. Tender not conforming to these requirements shall be rejected and no correspondence will be entertained whatsoever.

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5. **THIS TENDER DOCUMENT IS NON-TRANSFERABLE.**

6. The tenderers should take care that the rates and amounts are written in such a way that interpolation is not possible, no blanks should be left which would otherwise, lead to rejection of the tender.

7. **THE TENDERED RATES SHOULD BE KEPT OPEN FOR A PERIOD OF TWO YEARS FROM THE DATE OF AWARD & UNDER NO CIRCUMSTANCES REQUESTS OF APPROVED FIRM FOR HIKING PRICES CITING GROUNDS LIKE STEEP PRICE HIKE, INCREASE IN CASE OF RAW MATERIAL/MARKET FORCES ETC. WILL BE CONSIDERED.**

8. The tenderers shall clarify/state whether he/they are the manufacturer(s), accredited agent(s) or sole representative indicating principals.& will be bound to submit the document (if required) in the Format given at “Annexure-V(B)”.

9. **EACH TENDER SHOULD BE ACCOMPANIED BY AN EMD/BID SECURITY AMOUNTING TO Rs.1,00,000/- (One Lakh Only) BY WAY OF DEMAND DRAFT/BANKER’s CHEQUE(NON-INTEREST BEARING)/FDR/BANK GUARANTEE DRAWN IN FAVOUR OF “DIRECTOR, AIIMS BHOPAL” (PREFERABLY FDR/BANK GUARANTEE, the BG format is given at “Annexure-III”) FAILING WHICH THE TENDER SHALL NOT BE CONSIDERED FOR ACCEPTANCE AND WILL BE OUTRIGHTLY REJECTED. IN CASE OF FDR/BANK GUARANTEE, THE SAME SHALL BE VALID FOR 27 MONTHS FROM THE DATE OF OPENING AND THE SAME SHOULD BE FROM ANY SCHEDULED BANK (AS PER THE LIST ENCLOSED). CASH/CHEQUE IS NOT ACCEPTABLE AT ALL. THE EMD/BID SECURITY DEPOSITED AGAINST OTHER TENDERS CANNOT BE ADJUSTED OR CONSIDERED FOR THIS TENDER. NO INTEREST IS PAYABLE ON EMD/BID SECURITY. FIRM IS EXEMPTED OR RELAX FROM EMD CLAUSE FOR ANY BIDDERS, WHO BEARING THE REGISTRATION WITH SSI UNITS/NSIC/KHADI GRAMOUDHYOG ETC. AS PER THE GFR 2005 PROVISIONS (THE RELEVANT CERTIFICATE MUST ACCOMPANY).**

10. The Successful tenderers shall furnish the **“Performance Security Deposit”** within 30 days of issue of contract for due performance of the contract. The performance security should be for an amount of 5% of the Purchase Order Value (Performance Security Deposit Amount should be required to be deposit by the Successful Tenderer each time @5% based on the value of Purchase Order issued by AIIMS Bhopal during the concurrency of Rate Contract) and payable in Indian rupees in DD/Banker’s Cheque(Non-Interest bearing)/FDR/Bank guarantee from any Nationalize Bank in favour of “Director, AIIMS Bhopal” and it shall be valid for 27 months from the date of issue of Rate Contract, failure to furnish performance security in time would entail forfeiture of earnest money deposited by the firm & the cancellation of the contract.

11. Generally, the date of delivery for supply of the linen items will be 30 to 45 days from the date of issue of the supply order but in exigency the same can be reduced to 2 weeks depending upon the situation/requirement. NO REMINDERS WILL BE GIVEN WHATSOEVER AND THE DEEMED PENALTY WILL BE IMPOSED.

12. If the delivery is not effected on due date, the Director, AIIMS BHOPAL, Saket Nagar, Bhopal will have the right to impose penalty as under:

   A) First extension for a month or part thereof @2%

   B) Second extension for an additional month @ 3%

   C) In case of non-supply @ 7.5%

   Or
D) In case of default institute will have the right to procure the ordered item from open market /another party at their own risk and expenses under risk purchase clause.

13. In case of non supply of material within the due date i.e. within the date of delivery, the Director, AIIMS Bhopal, Saket Nagar, Bhopal will have the right to impose penalty like forfeiture of performance security and removal of the name from the list of approved contractor and resort to risk purchase in full or part thereof at his/her discretion. His/her decision shall be final and binding.

14. Excise Duty & other such levy imposed by the Govt. of India from time to time will be authorized extra on demand with adequate proof thereof.

15. The Director, AIIMS Bhopal, Saket Nagar, shall be the final authority to reject full or any part of the supply which is not conforming to the specification and other terms and conditions.

16. No payment shall be made for rejected material. The tenderers would remove rejected items within one week of the date of rejection at their own cost and replace the same immediately. In case these are not removed, these will be disposed off in a manner as deemed fit by the authorities at the risk and responsibility of the suppliers without any further notice. Every substandard supply will attract deemed penalty @ 0.05% per week and subject to maximum @5% of the Total Cost of the supply Order and LD/Penalty will be deducted from their EMD/pending payment/ performance security etc. by AIIMS Bhopal. The Director, AIIMS Bhopal will reserved the right to impose penalty as mentioned above, as deemed fit, to resort to risk purchase in full or part thereof at his/her discretion, his/her decision shall be final and binding.

17. The Director also reserves the right to take appropriate action like debarring /blacklisting etc, in such cases, if necessary.

18. Tenderers submitting tenders would be considered to have considered and accepted all the terms and conditions. No inquiries verbal or written shall be entertained in respect of acceptance or rejection of the tender.

19. TENDER SHALL BE REJECTED IF THE COPY OF PAN/SALES/VAT/TIN/TAN REGISTRATION CERTIFICATE (now called as VAT) AND LATEST S.T.CLEARENCE CERTIFICATE IS NOT FURNISHED. PAN/Sales tax/VAT/TIN/TAN and other statutory levies should be shown separately and should not be included in the basic price otherwise it will not be considered. The price should be quote in the Format given in the “Annexure-VI”

20. The Quantity shown in the schedules of Requirement and Technical Specification “Annexure-I” can be increased or decreased to some extent depending upon the actual requirement of AIIMS Bhopal.

21. Any action on the part of the tenderer to influence anybody in the said Institute will be taken as an offence and the tender submitted by the firm will subsequently be rejected.

22. The tenderer should submit statement of financial standing from their bankers/chartered accountant. The name of the bank/firm along with full address should be furnished on their firm’s letterhead. failing which their quotation will be summarily rejected.

23. The supplier must-have at least 03 yrs experience of supplying such goods and shall have average
Tender No. : AIIMS Bhopal/Stores/Rate Contract – Supply of Linen Items/2013-14/01 Dated 14.10.2013

annual turnover of Rs. 50 Lakh during last three years ending by 31.03.2013. A letter indicating last Three Financial Years Turnover Figures and Profit & Loss Accounts Figures duly certified by Chartered Accountant/Company Secretary with supporting audited annual accounts should accompany with Technical Bid for verification.

24. The Supplier should have executed at least 1 No. of Supply/Purchase Order worth not less than Rs. 40 Lakh or 2 Nos. of Supply/Purchase Orders worth not less than Rs. 30 Lakh each or 3 Nos. of Purchase Orders worth not less than Rs. 20 Lakh each for any Govt. Hospital/Institution/Corporate Hospital/PSU for the supply of similar nature linen items in the last Three Financial years(2010-2011, 2011-2012 and 2012-2013). A Certified Letter duly Signed and stamped by the Chartered Accountant/Company Secretary intimating 3 Financial Years Turnover and Profit and Loss Account compulsorily accompany with Technical Bid. Please enclose the relevant Orders copies for necessary reference along with Technical Bid Document.

25. The tenderer is also required to submit performance report(s) from other similar organizations(at least three Hospitals with a minimum of 250 bedded capacity/Govt. Institutions of National Repute) where the firm is registered for supply of Linen Items and to submit the documentary evidence of last Three Years. The firm should also submit list of organizations where the material has been supplied in the last Three years along with complete details of items supplied. Failure to fulfill this condition will entail rejection of bids summarily and no correspondence will be Entertained in this regard.

26. SELECTION WILL BE MADE PURELY ON SAMPLE/TEST REPORTS (Wherever applicable) AND QUALITY BASIS.

27. The Technical Selection Committee will shortlist the Technical Bids on the basis of technical parameters i.e. essential pre-qualification certificates, samples and Laboratory reports as per tender specifications. Based on the results, vendors will be short-listed further and the names of short listed vendors announced to the respective vendor only who’s Technical Bids qualify for opening the Financial Bids. The price bid of only vendors short listed from the Technical Bids will be opened in the presence of their representatives on a specified date and time to be intimated to the respective vendors. Those vendors who fail to produce essential prequalification documents, samples and Lab reports will be summarily rejected and no correspondence will be entertained in this regard.

28. The bidders are advised to see AIIMS Bhopal Website (www.aiimsbhopal.edu.in) regularly as the Corrections /modifications in the Schedule of items, terms, conditions /NIT shall only be made through website at any time but before the last date of receipt of tender.

29. RATES SHOULD BE QUOTED STRICTLY IN PERFORMA AS PER THE TENDER SPECIFICATIONS AND SHOULD BE VALID FOR A PERIOD OF MINIMUM TWO-YEARS OR TILL FINALIZATION OF NEXT TENDER AND ANY DEVIATION FROM SPECIFICATION SHALL NOT BE CONSIDERED AT ALL.

30. If the tenderer gives a false statement which is warranted through bid document to establish of credibility/eligibility etc. the bid will not be considered for further evaluation and be treated as cancelled. This may further attract any other action, deemed fit like banning/barring of the firm from participation in any or all future tender at AIIMS Bhopal and its part.

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31. It will be the prerogative of the Institute to place the supply order for the whole lot/item or on piecemeal basis depending upon the actual requirement of the Institute.

32. The Institute shall have the right to reject any tender without assigning any reason thereof that generally does not fulfil the pre-qualification requirement of the tender. No correspondence will be entertained in this regard.

33. Only one best quality item (according to our specification) should be quoted against each item. On no account should different qualities e.g. A, B, & C of items be quoted. Those items that have been quoted as per different qualities (in contravention to the specifications) will not be considered at all and will be summarily rejected.

34. The approved vendor will provide the test report of the ordered item duly tested by TEXTILES COMMITTEE, Ministry of Textiles, Govt. of India at the time of supply matching with the approved master sample & test report. Before making any supply of the item, the design & dimensions may be approved from the user. At the time of receiving supply from the approved firm, variation up to ±5% will be allowed/acceptable. Variation beyond ±5% in the supply will treated as substandard and supply will be summarily rejected, and deemed penalty will be imposed.

35. THE FORWARDING COVERING LETTER DULY SIGNED SHOULD INVARIBLY BE RETURNED ALONG WITH QUOTATIONS FURNISHED FAILING WHICH THE TENDER SHALL BE REJECTED. The bid document should be paged and a certificate may be provided on the covering letter indicating the number of pages submitted along with the bid. And for compliance the Certificate should be duly signed and stamped as per the format given in “Annexure-V(A)” must accompany with Technical Bid.

36. FALL CLAUSE and Non-Blacklisting Affidavit on non-judicial stamp paper worth of Rs 50/- duly attested by notary as per clause No.20. The price charged for the Stores/Equipment’s, under the reference, by the supplier shall in no event exceed the lowest price at which the supplier has supplied the Stores/Equipment’s of same/identical description to any other person/organization/ Institution during the currency of the contract as per fall clause adhered by D.G.S.& D.

“If at any time, during the said period the supplier reduces the said prices of such/Stores/Equipment or sells such stores to any other person/organization/ Govt. Institution/ Co. Operative Stores at price lower than the quoted price, he shall forthwith notify such reduction or sale to the Director, All India Institute of Medical Sciences, Bhopal, Saket Nagar, Bhopal and the price payable for the Stores supplied after the date of coming into force of such reduction or sale shall stand correspondingly reduced”.

Tenderer should also furnish a non-blacklisting certificate that the firm has not been blacklisted in the past by any government/ Private institution that there is no vigilance/CBI case pending against the firm/supplier and the firm has not been blacklisted in the past by any Govt. or Private Organization. The tenderer should attach an undertaking. The firm will also submit an undertaking that if during Rate Contract period the Manufacturer or his supplier sales the same item @ lower rate, the bidder will immediately inform to the concerned Authority of AIIMS (i.e. Director, AIIMS Bhopal) in writing and reduce the prices accordingly. THE UNDERTAKING (ANNEXURE-IV DULY SIGNED SHOULD INVARIBLY BE FURNISHED/SENT ALONGWITH QUOTATIONS FURNISHED, FAILING WHICH THE TENDER SHALL BE REJECTED OUTRIGHTLY.

37. If at any time, any question, dispute or difference whatever shall arise between the two
parties (AIIMS Bhopal, Saket Nagar, Bhopal on the one hand and vendor on the other hand) in relation to the purchase either of the parties may give to the other notice in writing the existence of such a question, dispute or difference and the same shall be referred to two arbitrators, one to be nominated by the firm. Either party shall serve such a notice of the existence of any question, dispute or difference in connection with this purchase within 30 days of the beginning of such dispute failing which all right or claims shall be deemed to have been forfeited and absolutely barred. Before proceeding with the reference the arbitrators shall appoint/nominate an umpire. In the event of the arbitrators not agreeing in their award the umpire appointed by them shall enter upon the reference and his award shall be binding on the parties. The venue of the arbitration shall be at AIIMS Bhopal, Saket Nagar, Bhopal-462024 (MP).

The provision of the Indian Arbitration and Reconciliation Act 1996 and of rules framed if under and any statutory modifications thereof shall be deemed to apply and be incorporated for the supply, installation, installation and commissioning etc. Upon every or any such reference the cost of any incidents to the reference and awards respectively shall be at the discretion of the arbitrators on in the event of their not agreeing of the Umpire appointed by them who may determine the amount thereof or direct the same to be fixed as between solicitors and client or as between parties and shall direct by whom and in what manners the same shall be borne and paid.

38. The District courts at Bhopal will have the jurisdiction to try any matter, dispute or reference between the parties arising out of the contract. It is specifically agreed that no court outside and other than Bhopal District court shall have jurisdiction in the matter.

39. Any failure or omission to carry out the provision of the contract by the supplier shall not give rise to any claim by any party, one against the either, if such failure or omission arises from an act of God, which shall include all acts of natural calamities such as fire, flood, earthquake hurricane or any pestilence or from civil strikes, compliance with any statute and/or regulation of the Government, lockouts and strikes, riots, embargoes or from any political or other reasons beyond the suppliers control including war (whether declared or not) civil war or state or insurrection, provided that notice or the occurrence of any event by either party to the other shall be given within two weeks from the date of occurrence of such an event which could be attributed to force majuere conditions.

40. The tenderer/Supplier shall furnish following certificates invariably along with technical bid, as applicable, otherwise quotation shall be summarily rejected:

   a. A declaration by the proprietor of the firm, in case, the firm is proprietorship firms on non-judicial stamp paper worth Rs. 50/- duly attested by the Notary.
   b. An attested copy of partnership deed duly registered by the Registrar of Firms, in case, of partnership firm.
   c. An attested copy of article of memorandum with constitution of firm and guidelines, in case, of private limited firm with name, photo& signatures of all Directors.

41. A surprise visit to the premises by the representatives of the AIIMS Bhopal may be made to assess the firm’s capacity and standing records like PF/ESI, office automation status, M & E etc. All vendors should have Email, Fax Facility, Telephone, Cell Number of concerned dealing person in their office and the same may be indicated on their letterhead in the tender. In case of change of the above mentioned address/Email ID/ Fax, Telephone & Cell Numbers, the same may be immediately be informed to the concerned dealing official (i.e. Stores Officer) at AIIMS Bhopal.
42. Three samples for individual quoted items may be submitted (which will be used for making the particular article) indicating Mill mark, quality number and serial number of the items. Firms are advised to attach Lab test report of samples invariably duly tested by TEXTILES COMMITTEE, Ministry of Textiles, Govt. of India along with techno-commercial bid. Before submitting the tender, the list of samples submitted duly acknowledged should be attached with the technical bid. Those tenders received without sample and Lab report(s) as detailed above will be summarily rejected and no correspondence will be entertained in this regard. At the time of receiving supply from the approved firm variation upto ± 5% will be allowed/acceptable. Variation beyond ± 5% in the supply will be treated as substandard supply & Director, AIIMS Bhopal, Saket Nagar, Bhopal-462024 will have the right to impose penalty as per tender clause No. 14.

43. The samples submitted should be tagged individually with a label in the format given below. The particulars on the tag should be written in indelible ink and securely fastened. “FORMAT FOR SUBMISSION OF LINEN ITEMS SAMPLES TO AIIMS BHOPAL – ANNEXURE-VII” should be filled properly and has to be furnished with the sample. All the items to be weaved the name of “All India Institute of Medical Sciences Bhopal” in English and “Akhil Bhartiya Ayurvigyan Sansthan Bhopal” in Hindi with “AIIMS Bhopal” monogram.

44. The Maximum Retail Price (MRP) should not be mentioned on the body of the item. The name of the manufacturer & date of manufacturing must be printed over each Linen item.

MODEL LABEL to be Tag with each of Linen Item Sample submitting to Stores Department of AIIMS Bhopal is as under:-

<table>
<thead>
<tr>
<th>Tender No. : AIIMS Bhopal/Stores/Rate Contract – Supply of Linen Items/2013-14/01 Dated 14.10.2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Item No. (As per list of Items given in Tender)</td>
</tr>
<tr>
<td>Name of the Item</td>
</tr>
<tr>
<td>Nos. of Pieces Submitted</td>
</tr>
<tr>
<td>Name of the Tenderer</td>
</tr>
<tr>
<td>Date of Submission of Sample to Stores</td>
</tr>
<tr>
<td>Department of AIIMS Bhopal</td>
</tr>
<tr>
<td>Sample Handed Over By</td>
</tr>
<tr>
<td>(Representative of Tenderer)</td>
</tr>
</tbody>
</table>

45. The samples shall be submitted from dt. 15.11.2013 to 22.11.2013 on 1100 Hrs. to 1700 Hrs. on each working day at the Office of the Stores Officer, AIIMS Bhopal. There will be “No deviation” from this clause under any circumstances. It is therefore reiterated that the tenderers should be prepared to submit the samples on the dates mentioned and fixed by the Director, AIIMS Bhopal to submit the samples.

46. The tenderer or person authorised by him should submit, along with the samples, the list of sample items in the given proforma in “FORMAT FOR SUBMISSION OF LINEN ITEMS SAMPLES TO AIIMS BHOPAL – ANNEXURE-VII” duly signed and sealed by the tenderer. The samples of successful tenderers after verification for correctness of description will be
acknowledged. Any sample in deviation of the description will not be accepted.

47. The tenderers are required to quote their rates on “Annexure–VI” provided with the tender.

48. The percentage of Sales Tax/VAT/Excise Duty/any other Tax/Expenditure to supply the requested Stores at AIIMS Bhopal to be charged should be clearly mentioned in “Annexure – VI” along with rates.

49. Tenders by Tele-fax/telegram/fax/e-mail will not be accepted and it is clearly tenderers responsibility to be ensured that the Tender will reach at AIIMS Bhopal on stipulated scheduled date of Submission on Time in the Tender Box kept in the Office of the Stores Officer, AIIMS Bhopal, 1st Floor, E-Wing, Medical College Building, AIIMS Bhopal-462024 (MP). Late bids will not entertained and summarily liable to rejection.

50. The supplier shall furnish the following certificate to the Stores Officer along with each bill for payment for supplies made against in Rate Contract Tender.

“I/We certify that the Stores of description identical to the Stores supplied to the Government under the Rate Contract against Tender herein have not been offered/sold by me/us to any other person/organization/Institution up to date of bill/the date of completion of suppliers against all supply orders placed during the currency of the tender/rate contract at the price lower than the institute under Contract /against tender”.

51. PAYMENT TERMS:- Payment shall be released after the successful delivery of the items and receipt of bill after deducting TDS as per Income Tax Rules and any other deductions as per Government rules. Part payment can be released against supply of part quantity of the Items and their successful acceptance, however the delivery of the entire items shall have to be completed within the stipulated period. 100% PAYMENT WILL BE MADE AFTER SUCCESSFUL SUPPLY and ACCEPTANCE OF ENTIRE LINEN ITEM mentioned in each of Purchase Order issued by the AIIMS Bhopal for supply to Stores Department of AIIMS Bhopal. List of tentative required Linen Items given at Annexure-I and Supplier must accompany the acceptance certificate from Stores department for its successful supply (Quality at par the sample submitted and kept at Stores Deptt.) with its payment claim in Invoices indicating Invoice No./VAT/TIN/TAN Nos. in triplicate with duly signed pre payment receipt.

52. Payment of the approved vendor for supply of Linen items at AIIMS Bhopal shall be made through cheque or electronic clearing system. In case of cheque, the same will be either dispatched through registered post and postal charges shall be deducted from their bills or handing over to the authorized representative of the firm in person at AIIMS Bhopal.

( Admn Officer )
AIIMS Bhopal
Annexure-I

**Schedule of Quantity & Technical Specifications**

- All the items to be weaved the name of “All India Institute of Medical Sciences Bhopal” in English and “Akhil Bhartiya Ayurvedgyan Sansthan Bhopal” in Hindi with “AIIMS Bhopal” monogram.
- Sample of all items to be presented in front of the committee at the time of tendering.
- The Quantity is given hereunder only indicative, the Quantity may increase/decrease either side as per actual requirement of AIIMS Bhopal.

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Name of the Item</th>
<th>Tentative Quantity (in Nos.)</th>
<th>Size</th>
<th>Color Fastness</th>
<th>Weight of Unit</th>
<th>Composition Percentage</th>
<th>Thread per inch</th>
<th>Filling</th>
<th>Remark</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Bed sheet</td>
<td>1200</td>
<td>4.5 X 7 ft. 60&quot; X 90&quot;</td>
<td>Raw Silk</td>
<td>700 gm ±5%</td>
<td>33% Tericot + 67% Cotton</td>
<td>Wrap 61 mt. Weft 51 mt.</td>
<td>--------</td>
<td>Creezeless, Cotton finished tericotton, in center two grey colour long weaved strip with AIIMS Bhopal in HINDI and ENGLISH</td>
</tr>
<tr>
<td>2.</td>
<td>Pillow</td>
<td>400</td>
<td>2.3 X 4.6 ft.</td>
<td>White</td>
<td>475 gm ±5%</td>
<td>100% Fibre</td>
<td>--------</td>
<td>Polyfibre</td>
<td>Breathable, Fabric, Odour free, Comfortable, 100% washable, Light weight, soft retain ability.</td>
</tr>
<tr>
<td>3.</td>
<td>Pillow Cover</td>
<td>1200</td>
<td>2.5 X 4.8 ft. 71 X 46 cm</td>
<td>Matching Raw Silk Cover</td>
<td>680 gm. ±5%</td>
<td>33% Polyester + 67% Cotton</td>
<td>Wrap 61 mt. Weft 51 mt.</td>
<td>--------</td>
<td>Matching to bed sheet, creezeless, cotton finished terrycotton, inverted stitch pillow cover, loose fit on pillow with cross flap compartment stitched neatly.</td>
</tr>
<tr>
<td>4.</td>
<td>Triangular Perineal Cover</td>
<td>1200</td>
<td>225 cm. X 90 cm.</td>
<td>White</td>
<td>--------</td>
<td>100% Cotton</td>
<td>--------</td>
<td>--------</td>
<td>Four layer langot triangular perineal cover made of absorbed markin type washed linen with stitched loop, 225 cm. X 90 cm. Size of eye being 10 inches with reinforced double stitching at the edges- side cut 09 inches.</td>
</tr>
<tr>
<td>5.</td>
<td>Blanket</td>
<td>400</td>
<td>5 ft. X 7 ft.</td>
<td>Camel</td>
<td>1100 gm ±5%</td>
<td>80% Marinowool +2% Polimide</td>
<td>--------</td>
<td>Single blanket with terrisatin pipin border of dark brown</td>
<td></td>
</tr>
<tr>
<td>S. No.</td>
<td>Name of the Item</td>
<td>Tentative Quantity (in Nos.)</td>
<td>Size</td>
<td>Color Fastness</td>
<td>Weight of Unit</td>
<td>Composition Percentage</td>
<td>Thread per inch</td>
<td>Filling</td>
<td>Remark</td>
</tr>
<tr>
<td>--------</td>
<td>------------------</td>
<td>-----------------------------</td>
<td>------</td>
<td>----------------</td>
<td>----------------</td>
<td>------------------------</td>
<td>----------------</td>
<td>---------</td>
<td>--------</td>
</tr>
<tr>
<td>6.</td>
<td>OT Gown</td>
<td>100</td>
<td>52 inches (length) X 60 inches (chest)</td>
<td>Sea Green</td>
<td>500 gm ±5%</td>
<td>Polyester 20 % ±2%</td>
<td>Wrap 61 mt. Weft 51 mt.</td>
<td>Fast color after washing, perspiration fastness, two standard size pockets, 01 in left size in front and one in right side in front. Surgeon’s gown are designed with highest aim of safety, comfort &amp; protection from bacteria, double flapper of size 52” length &amp; 62” chest, full sleeve length 25” with cuff &amp; 12” width sleeve/cuff. OT gown should not be too tight or too loose.</td>
<td></td>
</tr>
</tbody>
</table>
| 7.     | OT Shirt         | 200                         | • Medium- 46 inches (Chest) X 28 inches (length)  
• Large- 48 inches (chest) X 30 inches (length)  
• X Large- 50 inches (chest) X 36 inches (length) | Sea Green | 180-200 gm. ±5% | 67% Cotton + 33% Polyster | Wrap 61 mt. Weft 51 mt. | Fast Color after washing, perspiration fastness, two standard size pockets, 01 in left side in front and one in right side in front. Different for male and female “V” shape for Male and “Y” shape for female. One chest pocket half sleeve. |
| 8.     | OT Pyjama        | 200                         | • Small- 55 inches (waist) X 30 inches (length) X 25 inches (thigh)  
• Medium- 60 inches | Sea Green | 350-400gm. ±5% | 67% Cotton + 33% Polyster | Wrap 61 mt. Weft 51 mt. | Fast Color after washing, perspiration fastness, two standard size pockets, 01 in left side in front and one in right side in front with... |
<table>
<thead>
<tr>
<th>S. No.</th>
<th>Name of the Item</th>
<th>Tentative Quantity (in Nos.)</th>
<th>Size</th>
<th>Color Fastnesses</th>
<th>Weight of Unit</th>
<th>Composition Percentage</th>
<th>Thread per inch</th>
<th>Filling</th>
<th>Remark</th>
</tr>
</thead>
<tbody>
<tr>
<td>9.</td>
<td>Scrub Suit</td>
<td>200</td>
<td>Sea Green</td>
<td>500 gm ±5%</td>
<td>67% Cotton + 33% Polyster.</td>
<td>Wrap 61 mt. Weft 51 mt.</td>
<td>&quot;V&quot; neck, unisex, reversible, half sleeve one chest pocket on upper, one front pocket &amp; one cargo pocket on lower (three inside pocket) neatly stitched.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10.</td>
<td>Curtain (Door)</td>
<td>150</td>
<td>Standard - 2.5 mt X 1.5 mt.</td>
<td>400 gm. Per meter ± 5%</td>
<td>100% Polyester with satin silky look</td>
<td>--------</td>
<td>10 inch fold on head end &amp; 6 inch fold on foot end</td>
<td></td>
<td></td>
</tr>
<tr>
<td>11.</td>
<td>Curtain (Window)</td>
<td>600</td>
<td>Standard – 1.75 mt X 1.5 mt.</td>
<td>400 gm. Per meter ± 5%</td>
<td>100% Polyester with satin silky look</td>
<td>--------</td>
<td>10 inch fold on head end &amp; 6 inch fold on foot end</td>
<td></td>
<td></td>
</tr>
<tr>
<td>12.</td>
<td>Hand Towel</td>
<td>400</td>
<td>White</td>
<td>170 gm. ±5%</td>
<td>100% Bleached Cotton, Turkish Superior Quality</td>
<td>--------</td>
<td>Well absorbed &amp; thick smooth</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Annexure -II

PARTICULAR SPECIFICATION

&

SPECIAL CONDITIONS

1. GENERAL

Wherever any reference to any Indian Standard Specification occurs in the documents relating to this contract, the same shall be inclusive of all amendments issued there-to or revisions thereof, if any, up to the date of receipt of tenders.

2. Handling and Stacking

Material shall be protected against any damage during transportation, the Bidder shall arrange the Transit Insurance of Goods from Suppliers warehouse to Consignee Site, Loading and Unloading shall be carried out with utmost care on his own cost. On receipt of materials at site, each of items shall be carefully inspected by the Competent Accepting Authority to detect any damaged or substandard pieces. Arrangements shall be made for expeditious replacement of damaged or substandard pieces. It is must for Vendors to ensure that the materials dispatching for supply to AIIMS-Bhopal are properly packed in strong packaging for protecting the consignment, so as to avoid damage/pilferage in transit to detention under normal handling. The clear marking in the outer surface of packaging must contain the PO Number and the address of the Consignee in 2-3 sides through permanent marker/affix through good quality of glue.

3. If required / felt by AIIMS Bhopal, a tender evaluation committee / purchase committee shall examine the samples of these items, analyse and compare the rates quoted by bidders and shall decide the tender.

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FORMAT FOR PERFORMANCE BANK GUARANTEE

To,

The “Director”,
All India Institute of Medical Sciences (AIIMS) Bhopal
Saket Nagar, Bhopal- 462 024 (MP) INDIA

WHEREAS ____________________________ (Name and address of the supplier) (Hereinafter called “the supplier”) has undertaken, in pursuance of contract no ____________________________ dated _____________ to supply (description of goods and services) (hereinafter called “the contract”).

AND WHEREAS it has been stipulated by you in the said contract that the supplier shall furnish you with a bank guarantee by a scheduled commercial bank recognised by you for the sum specified therein as security for compliance with its obligations in accordance with the contract;

AND WHEREAS we have agreed to give the supplier such a bank guarantee;

NOW THEREFORE we hereby affirm that we are guarantors and responsible to you, on behalf of the supplier, up to a total of ____________________________ (Amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the supplier before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract to be performed thereunder or of any of the contract documents which may be made between you and the supplier shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

This guarantee shall be valid up to 27 (Twenty Seven) months from the date of satisfactory installation of the equipment i.e. up to ______________ (indicate date).

..................................................
(Signature with date of the authorised officer of the Bank)

..........................................................
Name and designation of the officer

..........................................................
Seal, name & address of the Bank and address of the Branch

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Annexure - IV

UNDERTAKING

I......................................................... S/o .................................................................

R/o .............................................................................do hereby solemnly affirm as under :-

1. That, I am a Partner / Proprietor / Authorized Dealer/ representative of M/s
   ...............................................................................................................................
   ...............................................................................................................................
   ...............................................................................................................................

2. That the firm has not been black listed in the past by any government / private / organization.

3. That the firm has no vigilance case/CBI/FEMA case pending against him.

4. That the firm is not supplying the same item at the lower rate quoted in the tender to any Govt. organization or any other institute.

Signature & Seal of the bidder(s)

Dated: ..........................................

Place : .............................................
Subject :-Supply of Linen Items under Rate Contract to AIIMS Bhopal.

Name of the party in whose Favour the Tender form has been issued

To,
The Director,
All India Institute of Medical Sciences Bhopal,
Saket Nagar, Bhopal-462024 (MP)

Dear Sir,

1. I/We hereby submit our tender for afore mentioned supply.

2. I/We now enclosing herewith the EMD by the way of Banker’s Cheque/Demand Draft/FDR No…………………………. dated……………..Issued By Bank …………………………….

For Rs. 1,00,000/- (Rupees One Lakh Only) drawn in favour of the “DIRECTOR, AIIMS, BHOPAL” towards EMD by the way of Banker’s Cheque/Demand Draft/FDR(TENDERERS THOSE WHO DO NOT ACCOMPANIED EMD ALONG WITH THE TECHNICAL BID, THEIR BID SHALL BE SUMMARILY REJECTED).

3. I/We have gone through all terms and conditions of the tender documents before submitting the same.

4. I/We hereby agree to all the terms and conditions, stipulated by the AIIMS Bhopal, in this connection including delivery, warranty, penalty etc.

5. I/We have noted that overwritten entries shall be deleted unless duly cut & re-written and initialled.

6. Tenders are duly signed (No thumb impression should be affixed).

7. I/We undertake to sign the contract/agreement, if required, within 5 (Five days) from the date of receipt of the letter of acceptance, failing which our/my Earnest money deposited may be forfeited and our/my name may be removed from the list of suppliers at the AIIMS Bhopal-24.

8. In case tender documents are downloaded from AIIMS Bhopal Website www.aiimssbhopal.edu.in by the firm then following certificates should also be signed by the tenderer – “Certified that we have downloaded the tender document from AIIMS Bhopal Website www.aiimssbhopal.edu.in and for any difference in contents from original document we shall be fully responsible and understand that rate contract awarded, if any, may be terminated by AIIMS on this account. Tenderer must be enclosea separate DD of Rs. 2100/- in favour of “Director, AIIMS Bhopal” payable at Bhopal on account of Tender Cost (Non Refundable)
Tender No. : AIIMS Bhopal/Store Rate Contract – Supply of Linen Items/2013-14/01 Dated 14.10.2013

including VAT@5% and it must be accompanied with Technical Bid Documents in Technical Bid Envelope. In those Tenderer’s bid (which is downloaded by Tenderer from the AIIMS Bhopal website www.aiimsbhopal.edu.in, the Tender Cost in the way of Demand Draft of Rs. 2100/- (Non Refundable) including VAT@5% in favour of “Director, AIIMS Bhopal” will not found, are summarily subjected for rejection without assigning any region.

We agree to keep the tender open for Ten (10) days from the due date of its opening/ninety days from the date of opening of financial bid in case tenders are invited on 2 envelop system (Strike out as the case may be) and not to make any modification in its terms and condition.

I/We have read and examined the notice inviting tender, specifications applicable, General Rules and Directions, Conditions of Contract, clauses of contract, Special conditions, Schedule of Rate & other documents and Rules referred to in the conditions of contract and all other contents in the tender document for the work.

NOTE: ALL TERMS & CONDITIONS SUCH AS TAXES ETC, HAS BEEN INDICATED IN THE TENDER FAILING WHICH IT WILL BE PRESUMED THAT THE RATES ARE INCLUSIVE OF ALL TAXES AND OTHER TERMS AND CONDITIONS ARE ALSO AS PER YOUR REQUIREMENTS.

Yours faithfully

Signature of Tender(s) with full Address.

WITNESS______________________________________

WITNESS______________________________________
MANUFACTURER’S AUTHORIZATION LETTER

No………………………………… Dated………………

To,
The Director,
AIIMS Bhopal,
Saket Nagar, Bhopal-462 024 (MP)

Dear Sir,

Tender No.: 

We ___________________ an established and reputable Manufacturers of __________________ having factories at ___________ and ________ do hereby agree to supply ________________ confirming to the required specification and required quantity to M/s ____________________ (Bidder) as offered by them to Supply against the above stated Tender. This is also certified that M/s _______________________________ is our authorized distributor / importer since _____________ (month & year should filled), and his performance is satisfactory.

Yours faithfully,

(name) for and on behalf of M/s ________________________________ (Name of manufacturers)

Note: This letter should be signed by a person competent and having authority to sign on behalf of manufacturer, and should be on manufacturer Letter Head and same will be kept with Technical Bid Envelope.
## Financial Bid

(Bidder must submit Financial Bid in separate envelope and clearly mention Financial Bid in Bold Letters in the top line of the envelope)

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Description of Equipment as per Technical Specifications mentioned in the Annexure-I</th>
<th>Quantity</th>
<th>Unit</th>
<th>Basic Cost per Unit (in Rs.)</th>
<th>VAT/SALES/Other Taxes (in Rs.)</th>
<th>Add others applicable Expenditure (in Rs.)</th>
<th>Less Discount Offered (if Any) per unit (in Rs.)</th>
<th>Total unit Cost (FOR Destination) (in Rs.)</th>
<th>Total Cost for Quantity given in Column (3) (in Rs.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Bed sheet</td>
<td>1200</td>
<td>Nos.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Pillow</td>
<td>400</td>
<td>Nos.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Pillow Cover</td>
<td>1200</td>
<td>Nos.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Triangular Perineal Cover</td>
<td>1200</td>
<td>Nos.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Blanket</td>
<td>400</td>
<td>Nos.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>OT Gown</td>
<td>100</td>
<td>Nos.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>OT Shirt</td>
<td>200</td>
<td>Nos.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>OT Pyjama</td>
<td>200</td>
<td>Nos.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>Scrub Suit</td>
<td>200</td>
<td>Nos.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>S. No.</td>
<td>Description of Equipment as per Technical Specifications mentioned in the Annexure-I</td>
<td>Quantity</td>
<td>Unit</td>
<td>Basic Cost per Unit (in Rs.)</td>
<td>VAT/SALES/Other Taxes (in Rs.)</td>
<td>Add others applicable Expenditure (in Rs.)</td>
<td>Less Discount Offered (if Any) per unit (in Rs.)</td>
<td>Total unit Cost (FOR Destination) (in Rs.)</td>
<td>Total Cost for Quantity given in Column (3) (in Rs.)</td>
</tr>
<tr>
<td>--------</td>
<td>---------------------------------------------------------------------------------</td>
<td>----------</td>
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<td>------------------------------------------</td>
<td>-------------------------------------------</td>
<td>-----------------------------------------------</td>
<td>--------------------------------------------------</td>
</tr>
<tr>
<td>10</td>
<td>Curtain (Door)</td>
<td>150</td>
<td>Nos.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>11</td>
<td>Curtain (Window)</td>
<td>600</td>
<td>Nos.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>12</td>
<td>Hand Towel</td>
<td>400</td>
<td>Nos.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Percentage of Discount (if any) offered by Manufacturer/Dealer on Final Offer Cost ……………
Final Cost after Discount …………………………………………………………………………………………………………………………
(Signature of the Tenderers with Seal & Date)
**ANNEXURE - VII**

**FORMAT FOR SUBMISSION OF LINEN ITEMS SAMPLES TO AIIMS BHOPAL**

Name of the Tenderer: _______________________________________________________________

Address: _______________________________________________________________________

Contact Person:
Name ___________________________________________ Contact Cell No. _____________________

Designation ________________ Email Id ______________________

<table>
<thead>
<tr>
<th>Linen Item No. as per Tender requirement List</th>
<th>Name of the Linen Item</th>
<th>Technical Specifications</th>
<th>Colour of Linen Item</th>
<th>Qty. submitted for Sample to Stores Deptt of AIIMS Bhopal</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

(Rows may increase/decrease by the Tenderer as per their willingness for the participation of Number of Items given in the Requirement List of AIIMS Bhopal)

Signature of the Tenderer :
______________________________

Official Seal

Date :

Place: ___________________________

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Tender No. : AIIMS Bhopal/Stores/Rate Contract – Supply of Linen Items/2013-14/01 Dated 14.10.2013

CHECK LIST FOR TERMS & CONDITIONS/DOCUMENTS

(To be filled by the Tenderer and attached with the Technical bid Document in Technical Bid Envelope)

<table>
<thead>
<tr>
<th>Sr. No</th>
<th>Description</th>
<th>Yes / No</th>
<th>Attached at Page No.</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Details of Demand Draft /Banker’s Cheque (Bank name/ Amount/ Date ) of Rs. 2100/- on account of Tender Form Cost (Non Refundable ) including of VAT@5% in favour of “Director, AIIMS Bhopal” is enclosed with Technical Bid documents in Technical Bid Envelope.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Details of EMD/Bid Security Demand Draft /Banker’s Cheque/FDR (Bank name/ Amount/ Date) of Rs. 1,00,000/- on account of EMD/Bid Security in favour of “Director, AIIMS Bhopal” is enclosed with Technical Bid documents in Technical Bid Envelope.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Financial Bid/Price Bid as per “Annexure-VI’ contain all requested information duly Signed and Stamped must kept in Financial Bid Envelope.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>VAT Registration Certificate (enclose a copy of VAT Registration)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Quotation being submitted directly by the manufacturer or authorized distributor ( enclose the necessary documentary proof) as per the format enclosed at “Annexure-V”</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>In case of Authorized distributor authority letter from manufacturer /principle is enclosed.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>Copies of Financial Turnover (Rs. 50 Lack) for last Three years, Duly signed and stamped copies of Chartered Accountant/Company Secretary is enclosed, A letter from Chartered Accountant for intimating the last three financial years Turnover figures and Profit and Loss Account Figures must accompany with Technical Bid.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>Performance report/ List of organization(S) for supply of similar nature items, the copies of Supply/Purchase Orders are enclosed. One Order Value of Rs. 40 Lakh, Two Orders Value of Rs. 30 Lakh each &amp; Three Orders Value of Rs. 20 Lakh each</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10</td>
<td>Duly signed and stamped undertaking in “Annexure-IV” that</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>I.  The firm has not been black listed in the past by any government/private/ organization.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>II. The firm has no vigilance case / CBI / FEMA case pending against him.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>III. The firm is not supplying the same item at the lower rate quoted in the tender to any Govt. organization or any other institute.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>11</td>
<td>Literature / original Catalogue of the product attached.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>12</td>
<td>Compliance statement with relation to Tender specifications</td>
<td></td>
<td></td>
</tr>
<tr>
<td>13</td>
<td>Quality Certification documents as per tender terms &amp; Conditions/ Specifications. Please specify</td>
<td></td>
<td></td>
</tr>
<tr>
<td>14</td>
<td>The bids are numbered with pages from _________________ to _________________ as per Annexure-V(A).</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Tender No. : AIIMS Bhopal/Stores/Rate Contract – Supply of Linen Items/2013-14/01 Dated 14.10.2013

I /We have enclosed all the required documents at pages indicated above. In case above documents are not found enclosed, my/our quotation may be summarily rejected.

Signature & Seal of the bidder(s)
Details of the bidders:-
Name of the firm:-
Full Address for communication:
Phone No :
Fax No :
E- Mail Address :-