



अखिल भारतीय आयुर्विज्ञान संस्थान, भोपाल ALL INDIA INSTITUTE OF MEDICAL SCIENCES, BHOPAL

(An Autonomous Institute under Ministry of Health & Family Welfare, Government of India)
Saket Nagar, Bhopal (M.P) – 462020 website:
www.aiimsbhopal.edu.in

AIIMS/Bhopal /Rectt.Cell/2019/01

Date: 23/03/2019

Applications are invited in the prescribed Proforma from eligible candidates for filling up following **Non-Faculty Group 'A' , 'B' & 'C' Posts on DEPUTATION BASIS** at All India Institute of Medical Sciences, (AIIMS) Bhopal. The essential qualification, experience etc. required for applying for these posts are as under:-

S.No.	Name of Post	Group	Level in the Pay Matrix (As per 7th CPC)	No. of Posts
1	Financial Advisor	A	Level-13 (₹ 123100-215900)	1
2	Chief Librarian	A	Level-13 (₹ 123100-215900)	1
3	Chief Nursing Officer	A	Level-12 (₹ 78800-209200)	1
4	Senior Analyst (System Analyst)	A	Level-12 (₹ 78800-209200)	1
5	Senior Procurement-cum Stores Officer	A	Level-11 (₹ 67700-208700)	1
6	Senior Programmer (Analyst)	A	Level-11 (₹ 67700-208700)	1
7	Finance & Chief Accounts Officer	A	Level-11 (₹ 67700-208700)	1
8	Nursing Superintendent	A	Level-11 (₹ 67700-208700)	3
9	Assistant Controller of Exams	A	Level-11 (₹ 67700-208700)	1
10	CSSD Officer	A	Level-11 (₹ 67700-208700)	1
11	Chief Dietician	A	Level-11 (₹ 67700-208700)	1
12	Executive Engineer (Civil)	A	Level-11 (₹ 67700-208700)	1
13	Executive Engineer (AC & R)	A	Level-11 (₹ 67700-208700)	1
14	Hospital Architect	A	Level-11 (₹ 67700-208700)	1
15	Deputy Chief Security Officer	A	Level-11 (₹ 67700-208700)	1
16	Principal Private Secretary	A	Level-11 (₹ 67700-208700)	1
17	Stores Officer	A	Level-10 (₹ 56100-177500)	2
18	Security Officer	A	Level-10 (₹ 56100-177500)	1
19	Accounts Officer	A	Level-10 (₹ 56100-177500)	1
20	Assistant Nursing Superintendent	A	Level-10 (₹ 56100-177500)	30
21	Senior Dietician (Assistant Food Manager)	A	Level-10 (₹ 56100-177500)	2
22	Supervising Medical Social Service Officer	A	Level-10 (₹ 56100-177500)	1
23	Office Superintendent	B	Level-6 (₹ 35400-112400)	2

24	Assistant Administrative Officer	B	Level-7 (₹ 44900-142400)	1
25	Private Secretary	B	Level-7 (₹ 44900-142400)	5
26	Personal Assistant	B	Level-6 (₹ 35400-112400)	6
27	Assistant Account Officer	B	Level-7 (₹ 44900-142400)	2
28	Assistant Stores Officer	B	Level-7 (₹ 44900-142400)	4
29	CSSD Supervisor	B	Level-7 (₹ 44900-142400)	1
30	Laundry Manager	B	Level-6 (₹ 35400-112400)	1
31	Senior Sanitation Officer	B	Level-7 (₹ 44900-142400)	1
32	Sanitation Officer	B	Level-6 (₹ 35400-112400)	3
33	Librarian Grade- I (Documentalist)	B	Level-7 (₹ 44900-142400)	1
34	Medical Record Officer	B	Level-6 (₹ 35400-112400)	4
35	Assistant Engineer (Civil)	B	Level-7 (₹ 44900-142400)	2
36	Assistant Engineer for Vigilance Cell (Civil)	B	Level-7 (₹ 44900-142400)	1
37	Assistant Engineer (Electrical)	B	Level-7 (₹ 44900-142400)	1
38	Assistant Engineer (AC & R)	B	Level-7 (₹ 44900-142400)	1
39	Chief Pharmacist	B	Level-7 (₹ 44900-142400)	1
40	Sr. Pharmacist	B	Level-6 (₹ 35400-112400)	1
41	Pharmacist Grade - I	B	Level-6 (₹ 35400-112400)	4
42	Manager/Supervisor /Gas Officer	B	Level-7 (₹ 44900-142400)	1
43	Technical Assistant/ Technician	B	Level-6 (₹ 35400-112400)	15
44	Assistant Security officer	B	Level-6 (₹ 35400-112400)	1
45	Manifold Technician (Gas Steward)	C	Level-5 (₹ 29200-92300)	2
46	Foreman (Air Conditioning & Refrigeration)	C	Level-5 (₹ 29200-92300)	3
47	Junior Medical Record Officer (Receptionist)	C	Level-5 (₹ 29200-92300)	5
48	Senior Plumber	C	Level-4 (₹ 25500-81100)	4
49	Senior Mechanic (Air Conditioning & Refrigeration)	C	Level-4 (₹ 25500-81100)	6
50	Senior Operator(E&M)	C	Level-4 (₹ 25500-81100)	7
51	Upper Division Clerk (UDC)	C	Level-4 (₹ 25500-81100)	2
Total				142

ESSENTIAL ELIGIBILITY DETAILS

S.No	Name of the Post	Level in the Pay Matrix (As per 7th CPC)
	Essential Eligibility criteria	
1.	Financial Advisor	Level-13 (₹ 123100-215900)
	<p>Essential:- Officers under the Central/State/U.T. Governments/Universities/Statutory/ Autonomous Bodies or Research and Development Organizations (i) holding analogous posts on regular basis, OR (ii) With 5 Years regular service from Organized Account Services in the grade pay of Rs.7600 OR (iii). Officers with Five Years regular service at the level of Deputy Secretary of Central Government in the grade pay of Rs.7600 and having Three Years' experience in the field of finance and accounts.</p>	
2.	Chief Librarian	Level-13 (₹ 123100-215900)
	<p>Essential:- Officers under the Central/State/U.T. Governments / Universities / Statutory/ Autonomous Bodies or Research and Development Organizations i) holding analogous posts on regular basis, OR with at least 5 years of regular service in the grade pay of Rs. 7600 OR with at least 5 years of regular service in the grade pay of Rs. 6600 And ii) having educational qualification: (a) Master's Degree in Science (preferably on Biological Sciences); of a recognized University or equivalent. (b) Degree or equivalent Diploma in Library Science of a recognized Institution or University Desirable: (a) Master's Degree in Library Science. (b) Training in Medical Librarianship.</p>	
3.	Chief Nursing Officer	Level-12 (₹ 78800-209200)
	<p>Essential: Officers of the State/Central Government or Statutory/ Autonomous Bodies: i) holding analogous posts OR ii) With 5 years of regular service in the post in the relevant field in the PB-3 with Grade Pay of Rs.6600 OR iii) With 10 years of regular service in the post in the relevant field in the PB-3 with Grade Pay of Rs. 5400.</p>	
4.	Senior Analyst (System Analyst)	Level-12 (₹ 78800-209200)
	<p>Essential: Officers from Ministries/ Departments of Government of India/ State Government/ Union Territories/ Statutory/ Autonomous Bodies, holding analogous posts on regular basis or posts with GP of 6600 and above with 5 years of regular service in this grade.</p>	
5.	Senior Procurement-cum Stores Officer	Level-11 (₹ 67700-208700)
	<p>Essential: Officers under the Central/State Govt./ U.T. Administrations or of Central Statutory/ Autonomous Bodies holding analogous post or with at least 5 years of regular service in the post with grade pay of Rs.5400 and have 5 years' experience as a Stores Officer on regular basis.</p>	

6.	Senior Programmer (Analyst)	Level-11 (₹ 67700-208700)
	<p>Essential: Officers from Ministries/ Departments of Government of India/State Government / Union Territories / Statutory/ Autonomous Bodies holding analogous posts on regular basis or with 5 years of regular service in the PB- 3 + GP of 5400.</p> <p>Having educational qualification mentioned below:</p> <p>BE/B.Tech/MCA/BSc with Diploma in Computer Application +10 years' experience in IT systems/ Networking/ Hardware configuration/ Software Programming in Ministries/ Departments of Government of India/State Government/Union Territories/ Statutory/ Autonomous Bodies.</p>	
7.	Finance & Chief Accounts Officer	Level-11 (₹ 67700-208700)
	<p>Essential: Officers under the Central/State/U.T. Governments/Universities/ Statutory/ Autonomous Bodies or Research and Development Organizations OR</p> <p>i) holding analogous posts on regular basis, ii) With 5 years regular service in the relevant field in the grade pay of Rs. 5400.</p>	
8.	Nursing Superintendent	Level-11 (₹ 67700-208700)
	<p>Essential: Officers of the State/ Central Government or Statutory/ Autonomous Bodies holding analogous posts OR</p> <p>Deputy/ Assistant Nursing Superintendent with 5 years regular service in the Grade Pay of Rs. 5400.</p>	
9.	Assistant Controller of Examinations	Level-11 (₹ 67700-208700)
	<p>Essential: Officers under the Central/State/U.T. Governments/Universities/Statutory Autonomous Bodies or Research and Development Organizations holding analogous posts on regular basis, OR</p> <p>At least 5 years of regular service in the post in the PB-3, with Grade Pay of Rs. 5400 or higher.</p>	
10.	CSSD Officer	Level-11 (₹ 67700-208700)
	<p>Essential: Officers of Central/State Govt./ Autonomous/ Statutory Organization holding analogous post on regular basis OR</p> <p>CSSD Supervisor with five/seven years of regular service in the grade pay of Rs.5400 or 4600 respectively.</p>	
11.	Chief Dietician	Level-11 (₹ 67700-208700)
	<p>Essential:</p> <p>Officers under the Central/State/U.T. Governments/Universities/Statutory, Autonomous Bodies or Health Care Organizations holding analogous posts on regular basis, OR</p> <p>with 5 years of regular service in the post of Senior Dietician (Assistant Food Manager) in the Grade Pay of Rs. 5400, OR</p> <p>With 7 years of regular service in the post of Dietician in the Grade Pay of Rs. 4600.</p>	
12.	Executive Engineer (Civil)	Level-11 (₹ 67700-208700)
	<p>Essential: Officers under the Central/State/U.T. Governments/Universities/ Statutory/ Autonomous Bodies or Research and Development Organizations</p> <p>i) holding analogous posts on regular basis, OR</p> <p>ii) Assistant Engineer (Civil) with 5 years regular service in the grade pay of Rs.5400 OR</p> <p>iii) Junior Engineer (Civil) with 7 years of regular service in the grade pay of Rs. 4600</p>	

13.	Executive Engineer (AC & R)	Level-11 (₹ 67700-208700)
	Essential: Officers from Ministries/ Departments of Government of India, CPWD, MES, BRO, DoT, State Government/Union Territories, Engineering Services, and other Engineering Departments of the Central/State /PSU/ Statutory/ Autonomous Bodies working holding analogous post OR in PB-3 GP 5400 with 5 years of regular service in the grade, OR in PB-2 GP 4600 with 7 years of regular service in the grade.	
14.	Hospital Architect	Level-11 (₹ 67700-208700)
	Essential: Architects or officers in equivalent grade in CPWD Possessing a Degree in Architecture and having not less than 5 years' experience in the line. In the event of suitable officers not being available from CPWD, similar officers from other Central Government departments or Central Autonomous/ Statutory Bodies or Public Sector Undertakings may be considered.	
15.	Deputy Chief Security Officer	Level-11 (₹ 67700-208700)
	Essential: 1. Officers of the Police Departments of the Central/State/UT or Officers of the Armed Forces including Para Military Forces, holding analogous posts OR with 5 years regular service in a post in PB-3 (15600-39100), GP 5400/- OR above, preferably having experience connected with security, handling agitations strikes of employees.	
16.	Principal Private Secretary	Level-11 (₹ 67700-208700)
	Essential: Officers of Central/State Government or Central/State Statutory/ Autonomous Bodies holding analogous posts OR with at least 7 years of regular service in the post with Grade Pay of Rs. 4600 or higher.	
17.	Stores Officer	Level-10 (₹ 56100-177500)
	Essential: Officers under the Central/State/U.T. Governments/Universities/ Statutory, Autonomous Bodies or Autonomous Bodies or Research and Development Organizations i) holding analogous posts on regular basis, OR ii) with 2 years regular service in the grade pay of Rs. 4800 OR iii) with 3 years regular service in the grade pay of Rs. 4600 and having educational qualifications and experience as under: Degree from a recognized University/Institution; Post-graduate degree/Diploma in Material Management from a recognized University/ Institution; OR Bachelor's Degree in Material management from a recognized University/ Institution and 3years' experience in store handling (preferably medical stores).	
18.	Security Officer	Level-10 (₹ 56100-177500)
	Essential: Officers of the Police Departments of the Central/State/UT OR Officers of the Armed Forces including Para Military Forces, holding analogous posts OR with 2/3 years regular service in a post in PB-2 GP 4800/ 4600 OR above, preferably having experience connected with security, handling agitations strikes of employees.	
19.	Accounts Officer	Level-10 (₹ 56100-177500)
	Essential: Officers under the Central/State/ U.T. Governments/ Universities/ Statutory/ Autonomous Bodies or Research and Development Organizations i) holding analogous posts on regular basis, OR ii) With 2/3 years regular service in the relevant field in the grade pay of Rs. 4800 OR 4600 respectively.	

20.	Assistant Nursing Superintendent	Level-10 (₹ 56100-177500) Essential: Officers of the State/ Central Government or Statutory/ Autonomous Bodies holding analogous posts, OR Staff Nurse Grade I (Nursing Sisters) with 3 years regular service in the Grade Pay of Rs. 4800. and Possessing the following educational qualification and experience: (i) B.Sc. Nursing (4 year course) from a recognized institute/university, OR B.Sc. (Post-certificate) or equivalent such as B.Sc. Nursing (Post-basic) (2 year course) from a recognized institute/university. (ii) Should be registered with the Indian Nursing Council/ State Nursing Council Experience Six year experience in 200 bedded healthcare organization after obtaining Degree or equivalent from a recognized University/Institution. Desirable: (i) M.Sc (Nursing) from a recognized institute /university. (ii) Ability to use computers - Hands on experience in office applications, spread sheets and presentations.
21.	Senior Dietician (Assistant Food Manager)	Level-10 (₹ 56100-177500) Essential: Officers under the Central/State/U.T. Governments/Universities/ Statutory, Autonomous Bodies or Health Care Organizations holding analogous posts on regular basis, OR With 3 years of regular service in the post of Dietician in the Grade Pay of Rs. 4600.
22.	Supervising Medical Social Service Officer	Level-10 (₹ 56100-177500) Essential: Officers of the 200 bedded Hospital of Central State/ U.T. Governments or Central Autonomous/ Statutory/ Local Self Government Bodies or Public Sector undertakings: (a) (i) Holding analogous posts on regular basis, OR (ii) Holding a post in the grade pay of Rs.4600 with 3 years of regular service in the grade OR (iii) Holding a post in the grade pay of Rs.4200 with 8 years of regular service in the grade, And (b) 5 year experience in the relevant field.
23.	Office Superintendent	Level-6 (₹ 35400-112400) Essential: Officers under the Central/ State/ U.T./ Governments/ Universities/ Statutory, Autonomous Bodies or Research and Development Organizations I. holding analogous posts on regular basis, OR II. with 10 years regular service in the relevant grade pay of Rs. 2400 in the relevant field.
24.	Assistant Administrative Officer	Level-7 (₹ 44900-142400) Essential: Officers under the Central/State/U.T. Governments/ Universities/ Statutory/ Autonomous Bodies or Research and Development Organizations I. holding analogous posts on regular basis OR II. with 05 years regular service in the grade pay of Rs. 4200 in the relevant field and possessing educational qualification as mentioned below: Essential:

	Degree from recognized University or its equivalent Desirable: 1. MBA/PG diploma in management from recognized institute. 2. Knowledge of Government Rules and Regulations. 3. Proficiency in Computers.
25.	Private Secretary Level-7 (₹ 44900-142400) Essential: Officer of the State/ Central Government or Central Statutory/ Autonomous Bodies holding analogous posts or with at least 5 years of regular services in the post with Grade Pay of Rs. 4200 or higher.
26.	Personal Assistant Level-6 (₹ 35400-112400) Essential: Officers under the Central/State/U.T. Governments/ Universities/ Statutory/ Autonomous Bodies or Research and Development Organizations Holding analogous posts on regular basis OR With 10 years regular services in the grade pay of Rs. 2400 in the relevant field.
27.	Assistant Account Officer Level-7 (₹ 44900-142400) Essential: Officers under the Central/ State/ U.T. Governments/ Universities/ Statutory/ Autonomous Bodies or Research and Development Organizations i. Holding analogous posts on regular basis OR ii. Junior Account Officer with five years of regular services in the grade pay Rs. 4200.
28.	Assistant Stores Officer Level-7 (₹ 44900-142400) Essential: Officers under the Central/ State/ U.T. Governments/ Universities/ Statutory, Autonomous Bodies or Research and Development Organizations Holding analogous posts on regular basis, OR With 5 years regular service in the grade pay of Rs. 4200.
29.	CSSD Supervisor Level-7 (₹ 44900-142400) Essential: Officers under the Central/State Govt./Autonomous/Statutory Organizations Holding analogous posts on regular basis OR CSSD Supervisor with 5 years regular services in the grade pay of Rs. 4200.
30.	Laundry Manager Level-6 (₹ 35400-112400) Essential: Officers working in a 200 bedded Hospital of Central/ State/ U.T. Governments or Central Autonomous/ Statutory/ Local Self Government Bodies or Public Sector undertakings: i. Holding analogous posts on regular basis OR ii. Holding a post in the grade pay of Rs. 2400 with 10 years of regular services in the grade.
31.	Senior Sanitation Officer Level-7 (₹ 44900-142400) Essential: Officers working in a 200 bedded Hospital Of Central/ State/ U.T. Government or Central Autonomous/ statutory/local Self Government Bodies or Public Sector undertaking: Holding analogous posts on regular basis OR Holding a post in the grade pay of Rs. 4200 with 5 years of regular service in the grade.
32.	Sanitation Officer Level-6 (₹ 35400-112400) Essential: Officers working in a 200 bedded Hospital Of Central/ State/ U.T. Government or Central Autonomous/ statutory/local Self Government Bodies or

	Public Sector undertaking: i. Holding analogous posts on regular basis OR ii. Holding a post in the grade pay of Rs. 2800 with 6 years of regular service in the grade.	
33.	Librarian Grade- I (Documentalist)	Level-7 (₹ 44900-142400)
	Essential: Officers under the Central/State/U.T. Governments/ Universities/ Statutory/ Autonomous Bodies or Research and Development Organizations i. Holding analogous posts on regular basis OR ii. With 3 years regular services in the grade pay of Rs. 4200 in the relevant field and possessing educational qualification as mentioned below: 1. Bachelor Degree in Library Science or Library and information Services from a recognized University/ Institution OR B.Sc. Degree Or Equivalent From a recognized University and Bachelor Degree or Post Graduate Diploma or equivalent in Library Science From a recognized University or Institute. AND 2. 5 Years' experience in a library of repute. 3. Ability to use computers- hands on experience in office applications, spread sheets and presentations. Desirable: Diploma in Computer Application from a recognized University or Institute.	
34.	Medical Record Officer	Level-6 (₹ 35400-112400)
	Essential: Officers under the Central/State/U.T.Governments/Universities/Statutory/ Autonomous Bodies/ Health Care Organizations holding analogous posts on regular basis OR Junior Medical Record officer with 6 years of regular services in the grade pay of Rs. 2800 in the relevant field.	
35.	Assistant Engineer (Civil)	Level-7 (₹ 44900-142400)
	Essential: Officers under the Central/ State/ U.T. Governments/ Universities/ Statutory/ Autonomous Bodies or Research and Development Organizations Holding analogous posts on regular basis OR Jr .Engineer (Civil) with 5 years of regular service in the grade	
36.	Assistant Engineering for Vigilance Cell (Civil)	Level-7 (₹ 44900-142400)
	Essential: Officers under the Central/ State/ U.T. Governments/ Universities/ Statutory/ Autonomous Bodies or Research and Development Organizations Holding Analogous posts on regular basis. OR Jr. Engineer (Civil) with 5 years of regular service in the grade.	
37.	Assistant Engineer (Electrical)	Level-7 (₹ 44900-142400)
	Essential: Officers under the Central/ State/ U.T. Governments/ Universities/ Statutory/ Autonomous Bodies or Research and Development Organizations holding Analogous posts on regular basis. OR Jr. Engineer (Electric) with 5 years of Regular service in the grade.	

38.	Assistant Engineer(AC & R)	Level-7 (₹ 44900-142400)
	Essential: Officers from Ministries/ Departments of Government of India, CPWD, MES, BRO, DoT, State Government /Union Territories Engineering Services, and other Engineering Departments of the Central/ State Statutory/ Autonomous Bodies holding analogous post OR With 5 years of regular service as Junior Engineer.	
39.	Chief Pharmacist	Level-7 (₹ 44900-142400)
	Essential: Officers under the Central/State/U.T. Governments/ Universities/ Statutory/ Autonomous Bodies or Research and Development Organizations i. Holding analogous posts on regular basis OR ii. With 5 years regular services in the grade of Pharmacist Grade– I in the grade pay of Rs. 4200.	
40.	Sr. Pharmacist	Level-6 (₹ 35400-112400)
	Officers under the Central/State/ U.T. Governments/ Universities/ Statutory/ Autonomous Bodies or Research and Development Organizations i. Holding analogous posts on regular basis OR ii. With 6 years regular services in the grade of Pharmacist Grade – II grade pay of Rs. 2800.	
41.	Pharmacist Grade – I	Level-6 (₹ 35400-112400)
	Officers under the Central/State/U.T. Governments/ Universities/ Statutory/ Autonomous Bodies or Research and Development Organizations i. Holding analogous posts on regular basis OR ii. With 6 years regular services in the grade of Pharmacist Grade – II grade pay of Rs. 2800.	
42.	Manger/Supervisor/Gas Officer	Level-7 (₹ 44900-142400)
	Officials holding analogous posts in govt. organizations OR holding posts with 11 years of relevant experience in GP of Rs.2800.	
43.	Technical Assistant/ Technician	Level-6 (₹ 35400-112400)
	Officers under the Central/State/U.T. Governments/Universities/Statutory/ Autonomous Bodies or Research and Development Organizations i. Holding analogous posts on regular basis OR ii. With 10 years regular services in the grade pay of Rs. 2400 in the relevant field and possessing educational qualification as mentioned below: Essential 1. B.Sc. in Medical Lab Technology or equivalent. 2. 5 Years' experience in the concerned field OR 3. Diploma in Medical Lab Technology or equivalent. 4. 8 years experience in the concerned field OR 5. For post in Anaesthesia/ Operation Theatre (OT), B.Sc. in OT techniques or equivalent with 5 years' experience in concerned field. 6. 10+2 with science with Diploma in OT techniques or equivalent with 8 years' experience in concerned field.	
44.	Assistant Security Officer	Level-6 (₹ 35400-112400)
	Officers of the Police Department of the Central/State/UT Governments of Officers of the Armed Forces including Para Military Forces holding analogous posts or with 6/10 years regular service in the grade pay of Rs. 2800 OR 2400 respectively.	

45.	Manifold Technician (Gas Steward)	Level-5 (₹ 29200-92300)
	Essential: Officials holding analogous posts in govt. organizations or holding posts with 5 years of relevant experience in GP of Rs. 2400.	
46.	Foreman(Air Conditioning & Refrigeration)	Level-5 (₹ 29200-92300)
	Essential: Officers from Ministries/ Departments of Government of India, State Government/Union Territories and other Engineering Departments of the Central /State/PSU/Statutory/Autonomous Bodies holding analogous post in the department of Air Conditioning & Refrigeration.	
47.	Junior Medical Record Officer (Receptionist)	Level-5 (₹ 29200-92300)
	Essential: Officers under the Central/State/U.T. Governments/Universities/ Statutory/ Autonomous Bodies/Health Care Organizations holding analogous posts on regular basis, OR With at least 5 years of regular service in the post Grade Pay of Rs. 2400 in the relevant field.	
48.	Senior Plumber	Level-4 (₹ 25500-81100)
	Essential: Officers under the Central/State Govt., U.T. Administrations or of Central Statutory/ Autonomous Bodies holding analogous post OR With 8 years regular service as plumber in the grade of Rs 1900.	
49.	Senior Mechanic (AC & R)	Level-4 (₹ 25500-81100)
	Essential: Officers from Ministries/ Departments of Government of India, State Government/Union Territories and other Engineering Departments of the Central/ State/PSU/Statutory/Autonomous Bodies holding analogous post in the department of Air Conditioning & Refrigeration	
50.	Senior Operator(E&M)	Level-4 (₹ 25500-81100)
	Essential: Officers holding analogous post under the Central/State Govt., U.T. Administrations or of Central Statutory/ Autonomous Bodies.	
51.	Upper Division Clerk	Level-4 (₹ 25500-81100)
	Essential: Officers under the Central/State/UT Governments/Universities/ Statutory, Autonomous Bodies/ Research and Development Organizations holding analogous posts on regular basis OR ii. With 8 years regular service in the grade pay of Rs. 1900/- and possessing following educational qualification: Degree of recognized University or equivalent Proficiency in computers. Skill test norms on computer – Typing speed @35 w.p.m.in English or 30 w.p.m. in Hindi (Time allowed – 10 minutes) (35 w.p.m. or 30 w.p.m. correspond to 10500 KDPH / 9000 KDPH on an average of 5 key depressions for each word)	

Note:

- I. The Director, AIIMS, Bhopal reserves the right to vary the vacancies or cancel the exercise, at any stage of the process without assigning any reason thereof.

- II. Maximum age limit for applying for the aforesaid posts on deputation is **56 years** as on last date of receipt of application, i.e. **22/04/2019 (Monday)** (30 days from the date of publication of this advertisement in Employment News edition i.e. dated **23/03/2019**).
- III. The initial period of deputation shall ordinarily be three years from date of appointment and the same will be regulated as per DoPT guidelines. Pay will be protected as per Govt. of India rules.
- IV. All the posts carry usual allowance as admissible to Central Government Employees of similar status and other allowances sanctioned at AIIMS, Bhopal (M.P.).
- V. AIIMS Bhopal reserves the right to conduct Written Test/ Skill Test to shortlist/select the candidates for any post as mentioned in the notification.
 - a. The Officers who fulfils the above qualifications/eligibility may submit their application (**enclosed as Annexure-I**) in the attached application form through proper channel to the below mentioned address on or before 05:00 PM as on last date i.e. **22/04/2019 (Monday)** (30 days from the date of publication of this advertisement in Employment News edition dated **23/03/2019**) by Speed Post/Registered Post only:

**The Administrative Officer
All India Institute of Medical Sciences (AIIMS)
Administrative Block, 1st Floor of Medical College
Building Saket Nagar, Bhopal-462020 (M.P.)**

- b. The envelope containing the application(s) should be super-scribed as: **“Application for the Group ‘A’/‘B’/‘C’ “Post of.....on Deputation Basis.”**
 - c. Application forms received after last date will not be considered. AIIMS Bhopal will not be responsible for any postal delay.
- VI. While forwarding their applications, Employer/Cadre Controlling Authority may ensure that the particulars of the candidates are verified and that they fulfil the eligibility conditions. Duly attested photocopies by competent authority of the applicant’s up-to-date Confidential Reports (at least for the latest 05 years) may also be enclosed with the application. It may also be clearly stated that no vigilance/ disciplinary proceedings is pending or contemplated against the candidates concerned. Application without vigilance clearance and ACRs/APARs Dossiers will not be considered. Supporting documents related to qualification, experience etc. may also be self- attested.
- VII. The applications received after the last date, without signature of the candidate or incomplete or not forwarded through proper channel will be summarily rejected.
- VIII. The posts advertised in the Advertisement are not applicable for the candidates working in private organization/institute etc.
- IX. All disputes will be subject to jurisdiction of Hon’ble High Court / CAT at Jabalpur (M.P).
- X. The deputation will be governed by the standard terms and conditions of deputation provided under Department of Personnel & Training’s OM/order issued/ amended from time to time.
- XI. AIIMS Bhopal website www.aiimsbhopal.edu.in may be visited for regular updates regarding this advertisement.
- XII. Canvassing in any form will lead to disqualification of candidature.

For Clarification & Enquiries:

- **Mail to: recruitment.deputation@aiimsbhopal.edu.in**
- **Contact No. : 0755- 2672334**

Encl: Application form (05 Pages)

**Deputy Director (Admin.)
AIIMS, Bhopal**